

TABLE 1: ACTA Competency Units to Play Various WSQ Roles

Previous Version	Current Version	Advanced Certificate in Training & Assessment (ACTA) Competency Units		WSQ Developer	WSQ Trainer	WSQ Assessor
-	CU 1	Interpret the Singapore Workforce Skills Qualification Framework				
CM1	CU 2	Apply Adult Learning Principles and Code of Ethics Relating to Training		✓		
		(1) Facilitated Learning	(2) On-The-Job-Training			
CM2	CU 3a	Design and Develop a WSQ Facilitated Training Programme	CU 3b	Design and Develop On-The-Job Training Programme		
CM3	CU 4a	Prepare and Facilitate Classroom Training	CU 4b	Prepare and Facilitate On-The-Job-Training	✓	✓
CM4A	CU 5	Develop a Competency-Based Assessment				
CM4B	CU 6	Conduct Competency-Based Assessment				✓

TABLE 2: Other Qualifications / Certificates Recognized As Equivalent to ACTA

S/N	Other Qualifications / Certificates Recognized	WSQ Developer	WSQ Trainer	WSQ Assessor	Recommended ACTA Units to Augment the Role/s
If you possess <u>ANY</u> of these qualifications / certificates, you can perform the role(s) of:					
1	Certificate IV in Training and Assessment (Australia)	All 3 roles (Facilitated Learning / OJT)			CUs 1 & 2
2	NVQ Level 4 in Learning & Development (U.K.)				
3	Advanced Train-the-Trainer Workshop (pilot run for 1st batch of ACTA Trainers by Challenger TAFE)				
4	University of Central Lancashire (U.K.) Certificate in Education (Post Compulsory)	All 3 roles (Facilitated Learning)			CU 1
5	ITE – Industry Trainer Certificate comprising:	All 3 roles (OJT), except for role of Assessment Plan Developer			CU 1
	a. Planning and Implementing On-The-Job-Training (OJT)				
	b. Coaching Skills				
	c. Instructional Skills				
6	WSQ Retail Train and Assess		Trainer and/or Assessor		CUs 1 & 2
7	Cambridge International Diploma for Teachers and Trainers		Trainer (Facilitated Learning)		
8	ITE – Train-the-Trainer Certificate: Instructional Skills				
9	ITE – Train-the-Trainer Certificate: Planning and Implementing OJT <u>AND</u> Coaching Skills		Trainer (OJT)		
10	ITE – Train-the-Trainer Certificate: Planning and Implementing OJT			Assessor Only	CU 1
11	NSRS Assessor Certificate				
12	City & Guilds (U.K.) Assessor Award (A1) Level 3 Certificate in Assessing Candidate using a Range of Methods (7317)				
13	City & Guilds (U.K.) Assessor Award (A2) Level 3 Certificate in Assessing Candidate's Performance through Observation (7317)				

Note: Recognised Equivalent Qualifications / Certificates allowed the individual to perform the various training role(s), in lieu of ACTA Statement of Attainment (SOA) / Full Qualification.